



934 10th Ave. E.
Jerome, ID

(208) 324-4841
www.jeromeschools.org
@HorizonElementaryJerome

"Growing Great Leaders at Horizon"

2019-20 Parent & Student Handbook

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Horizon Elementary School

934 10th Ave. E. Jerome, Idaho 83338

(208)324-4841 ~ Fax (208)324-2015

Wendy Ohlensehlen, Principal Toni Harbaugh, Asst. Principal

Dear Parents and Guardians,

Welcome to the 2019-2020 school year! We are very excited to have your family join our family and work with you and your children this year at Horizon Elementary School.

Included within this handbook are important policies and procedures about our school. We hope that you find the contents to be informative and easy to use. Please read it carefully as the school year begins, and keep it handy to use as a reference throughout the school year.

A strong connection between school and home is one of the best ways to ensure a quality education. It is our goal to create a partnership between each home and school, which assures every student's learning will be optimal and every family will be involved in the educational process.

This handbook is one of many tools that we use to maintain ongoing communication between school and home. Please visit our website at <http://www.jeromeschools.org> for our monthly newsletter, our Facebook pages (Horizon Elementary and Jerome Schools), and attend school functions such as parent/teacher conferences, Pastries for Parents, school carnival, etc... throughout the school year to be an active participant in your child's education.

We look forward to seeing you at Horizon Elementary! If you have questions that are not addressed in this handbook, or are in need of assistance, please feel free to contact us.

Sincerely,

Wendy Ohlensehlen
Principal

Toni Harbaugh
Assistant Principal

PLEASE KEEP THE HANDBOOK FOR FUTURE REFERENCE.

STUDENT & PARENT HANDBOOK 2019-2020



1st Grade – 3rd Grade Schedule

7:45 a.m. - Breakfast K-3
8:20 a.m. - First bell rings
8:25 a.m. - Tardy bell rings
3:10 p.m. - Monday – Thursday Dismissal

2:10 p.m. - Friday Early Dismissal (every week)

Kindergarten Schedule

Morning Kindergarten classes:

7:45 a.m. - Breakfast
8:20 a.m. - First bell rings
8:25 a.m. - Tardy bell rings
11:25 a.m. - Monday –Thursday Dismissal

10:55 a.m. – Friday Early Dismissal (every week)

Afternoon Kindergarten classes:

11:25 p.m. - Kindergarten lunch
All students welcome (bus riders and drop off)
12:10 p.m. - Tardy bell rings
3:10 p.m. - Monday – Thursday Dismissal

11:40 a.m. – Friday Tardy bell rings (every week)

2:10 p.m. - Friday Early Dismissal (every week)

Horizon Office opens @ 7:30 a.m.

Jerome School District School Calendar 2019-2020

August 15	Meet Your Teacher (4:00 –7:00 pm)
August 19	First Day of School
September 2	Labor Day (No School)
October 3 & 4	Teacher Professional Development (No School)
Oct. 18	End of 1 st Quarter
October 22 & 23	Parent/Teacher Conferences
October 25	Teacher Inservice (No School)
Nov. 27-29	Thanksgiving Break (No School)
Dec. 20	End of 2 nd Quarter
Dec. 22 – Jan. 3	Christmas Break (No School)
Jan. 6	School Resumes
Jan. 20	Martin Luther King, Jr. Day – (No School)
February 17	President’s Day, (No School)
March 13	End of 3 rd Quarter
March 17 & 18	Parent/Teacher Conferences
March 20	Teacher Inservice (No School)
March 23-27	Spring Break (No School)
March 30	School Resumes
May 21	Last Day of School / End of 4th Quarter (Early Dismissal for Students)

You will be notified of any additional events/dates through the Online Horizon Newsletters. Please read the online newsletters carefully to be informed of Horizon School happenings throughout the school year. A link can be found on the Horizon Elementary website and will be sent via text messages.



Horizon Elementary Staff Directory 2019-2020

Wendy Ohlensehlen	Principal		2004
Toni Harbaugh	Asst. Principal		2010
Julie McKay	Secretary		2000
Hilda Limon	Secretary		2001
Emily Voorhees	Counselor	Mtg. Rm 2	2011
Brandee Zollinger	JEEP		2163
Amy Jaszowskiak	JEEP		2162
Angela Chojnacky	Kindergarten	Room 28	2128
Tammy Dey	Kindergarten	Room 29	2129
Sarah Fitzgerald	Kindergarten	Room 9	2109
Cindy Walter	Kindergarten	Room 17	2117
Claudia Aguilar	First Grade Teacher	Room 7	2107
Jennifer Browne	First Grade Teacher	Room 6	2106
Erin Heileman	First Grade Teacher	Room 4	2104
Janalee Hope	First Grade Teacher	Room 3	2103
Josh LaCriox	First Grade Teacher	Room 2	2102
Brenda Lewis	First Grade Teacher	Room 8	2108
Ann Showers	First Grade Teacher	Room 5	2105
Christy Addey	Second Grade Teacher	Room 14	2114
Megan Bailey	Second Grade Teacher	Room 10	2110
Michelle Blunt	Second Grade Teacher	Room 15	2115
Sandy Davidson	Second Grade Teacher	Room 13	2113
Tracy Gambles	Second Grade Teacher	Room 16	2116
Daphne Martin	Second Grade Teacher	Room 11	2111
Julie Wright	Second Grade Teacher	Room 12	2112
Stephanie Anderson	Third Grade Teacher	Room 21	2121
Gayle Butts	Third Grade Teacher	Room 24	2124
Mikayla Fox	Third Grade Teacher	Room 26	2126
Sarah Lampert	Third Grade Teacher	Room 25	2125
Jennifer Mandis	Third Grade Teacher	Room 27	2127
Michelle Powell	Third Grade Teacher	Room 23	2123
Sheena Teal	Third Grade Teacher	Room 22	2122
Tina Jacobsen	Reading Teacher	Reading Room	2130
Shiloh Clark	Reading Teacher	Meeting Room	2009
Heidi Shewmaker	ESL/Reading Teacher	Learning Cottage	2166
Roxanne Stokesberry	Ext. Resource Teacher	Room 19	2119
Rhoda Hanway	Resource Teacher	Room 20	2120
Sara Veenhouwer	Resource Teacher	Room 1	2101
Danette Bruns	PE Teacher	Gym	2013
Anne Baker	Music	Music Rm.	2131

Ellen Rexroat	Librarian	Library	2005
Dejah Carlier	STEM Aide	Learning Cottage	2165
Bernice Davis	Computer Aide	Lab 2	2118
Patty Burnham	Title 1/Building Aide		2007
Kelsey Franco	Title 1/Building Aide		2007
Tammy Thomason	Title I/Building Aide		2007
Sheree Welch	Title 1/Building Aide		2007
Kathleen Shewmaker	Title 1/Building Aide		2007
Julie Vanden Bosch	Title 1/Building Aide		2007
Sandra Reynoso	Title 1/Building Aide		2007
Clarissia Livia	Title 1/Building Aide		
Elizabeth McGuigan	Resource Aide		2120
KelliSue Montague	Resource Aide		2101
Donna Vanhoozer	Ext. Resource Aide		2119
Crystal Hunter	Ext. Resource Aide		2119
Sandy Olmos	Ext. Resource Aide		2119
Rosemary Foust	Ext. Resource Aide		2119
Sandy Kissinger	JEEP Aide		2162
Trina Baird	JEEP Aide		2162
Rachel Ratliff	JEEP Aide		2163
Anjanette Yeager	Title I Para (ELL)	Learning Cottage	2165
Amanda Fernandez	Custodian		1370
Koleen Drain	Custodian		
Stacy O'Connor	Custodian		
Debbie McCaughey	Food Service Manager		1240
Maria Santana	Cashier		1245
Shailee Pitts	Kitchen		
Chris Herrgesell	Kitchen		
Maricris Blakley	Kitchen		



DISTRICT TELEPHONE NUMBERS

Superintendent's Office

Office: 324-2392
FAX: 324-7609

Horizon Elementary

Office: 324-4841
FAX: 324-2015
Kitchen: 324-4841 ext. 1240

Jefferson Elementary

Office: 324-8896
FAX: 324-8897

Summit Elementary

Office: 324-3396
FAX: 324-3399

Jerome Middle School

Office: 324-8134
FAX: 324-7458

Jerome High School

Office: 324-8137
FAX: 324-1266

Special Services

Office: 324-3361
FAX: 324-3362

Migrant Services

Office: 324-2598

Northside Bus Company

Office: 324-4426

Jerome Food Service

Office: 324-5311



FOOD SERVICE

Student lunches are \$2.20 * Reduced lunches are \$.40. *Breakfast is free.
Adult Lunches are \$4.00
Adult Breakfasts are \$2.50
Lunch for children who are not students in JSD: \$2.50
Milk is .50.

Lunch may be paid for in the cafeteria from 7:45-8:15 a.m. and during first recess. It may also be purchased in advance for the number of days desired.

Parents are always welcome to have lunch at school. Be sure and send a note to your child's teacher if you plan to have lunch at school with your child.

Free and reduced lunch application forms are available through the office. If your child was on free or reduced lunch last year, they will remain on the same program for the first 10 days of this year. *You will need to fill out a new form for eligibility each year.*

PM Kindergarten students have lunch scheduled from 11:45-12:05. All PM Kindergarten students are welcome to attend (bus riders and drop off students). Please note lunch prices above and fill out the free and reduced lunch application, if applicable. We realize the bus ride takes a long time for many students and want to ensure they have the nourishment necessary so they are ready to learn. Other grades are scheduled in the lunchroom and *students must eat prior to lining up at 12:05 and the bell ringing at 12:10.* Please plan timing accordingly. Lunch tardies will not be allowed or excused.



PARENTS

The Information You Need!
Horizon Elementary School

ARRIVAL – First bell is at 8:20 a.m. and the tardy bell rings 8:25 a.m. each day. **STUDENTS SHOULD NOT ARRIVE AT SCHOOL BEFORE 7:30 a.m.** There is no supervision before 7:30 a.m., so please make arrangements for your child so he/she does not arrive at school prior to that time. **THANK YOU FOR HELPING US KEEP OUR STUDENTS SAFE!**

BREAKFAST - Breakfast is served at 7:45 a.m. each morning in the cafeteria. Please ensure students arrive in time to eat before the morning bell rings @ 8:20 a.m. If students are planning on eating breakfast, it must be done prior to playing on the playground.

TARDIES - Students arriving after school starts (8:25 a.m.) will be counted as tardy. They will need to stop by the office to get an admit slip.

DISMISSAL - School is dismissed at 3:10 p.m. Friday dismissal time is at 2:10 PM weekly. Please refrain from checking students out early as it interrupts classroom instruction and adversely affects your student's student achievement.

ABSENCES - Excused Absence: An excused absence is a parent excused absence as the result of illness or injury which involves confinement at home. Please call our office before 9:00 a.m. each day of your child's absence. Please send copies of doctor excuses to the office upon return to school.

DISTRICT ATTENDANCE POLICY

The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. The regular contact of the students with one another in the classroom and their participation in instructional activities under the tutelage of a competent teacher are vital to this purpose. This is an established principle of education that underlies and gives purpose to the requirement of compulsory schooling in this and every other state in the nation.

The good things that schools have to offer can only be presented to students who are in attendance. With continued emphasis regarding Excellence in Education, all parties involved in attendance can better strive for quality in the classroom. Attendance reflects a student's dependability and is a significant factor on the student's permanent record. Future employers are as much concerned about punctuality and dependability as they are about academic record. School success, scholarship, and job opportunity are greatly affected by a good attendance record.

ATTENDANCE AND RETENTION

To assure that all students have the opportunity to learn during their critical elementary grades; students in grades K-3 who are not present at least 90% of the time and receive a below grade level (Tier 3) ranking on the Spring IRI, may be considered for retention in the same grade the following school year. Parents that disagree with the retention decision may request a meeting with school administration. The final grade placement will be made by the school.

Students who are close to violating the attendance policy, whether attendance or excessive tardies (over 90%), will be notified by the school and may be referred to the Jerome prosecuting attorney for possible attendance court appearance.

VISITORS TO HORIZON

We welcome you to our school! In order to ensure the safety of students and staff:



- All visitors will check in/out through the office with the school secretary prior to entering the building or a classroom. *Teachers have been directed not to allow parent/guardian entrance into the classroom through the classroom outside doors.*
- Adult visitors will be required to bring a government issued ID to receive a visitor pass into the building
- All visitors will wear a visitor badge while in the building.

CHECKING OUT STUDENTS

- Person(s) wishing to check student(s) out must be listed in PowerSchool as designated by parents/guardians.
- Person checking student out must present photo ID unless known by staff members.
- Parents must notify office of any person(s) wishing to check out children, when they are not authorized in PowerSchool. Please give the office advanced notice.
- Students will be sent to the office for pick-up in the security vestibule
Please check students out prior to 3:00. It is challenging for teachers to ensure your student will have everything they need if checked out at the end of the day while they are closing out the day and organizing the rest of the class. For the safety of our student and to eliminate disruptions to classrooms, please do not come into the school at the end of the day to pick up your child in the hallways.

CHILD CUSTODY

We recognize that issues related to the legal and physical custody of students are complicated and can influence the student's educational experience. It is the responsibility of the parent or legal custodian with primary physical custody to provide current copies of court orders to the school. Court orders regarding child custody issues must be in the child's educational file. Only court orders signed by a judge may be honored. Notarized forms or letters from parents are not acceptable. Please notify the office prior to the first day of school if there are child custody orders that require notifications regarding procedures for parent pick-up or visitations.

CROSSING GUARDS

Students who need to cross Fillmore will cross at 10th and Fillmore. There will be a crossing guard at this location from 7:45-8:20 a.m. and 3:10-3:25 p.m. Students are only allowed to cross the road with crossing guards. Please encourage your students to cross safely (and legally – no jaywalking.)

BUS SCHEDULE

Students will be issued a Zonar tracking card the first week of school. This card will have student information to help the students get on and be tracked while utilizing the bussing system.

Student must scan their card each time they enter or exit the bus. It is of utmost importance that students take care of and keep track of their card throughout the year. Student card usage reports will be used to randomly reward students who consistently use their card.

Some students visit a friend after school without parent or school permission. If your child has permission to go to a friend's home or to ride a special bus, please send a signed note. The child should show this note to his/her teacher and give it to the bus driver. We will not allow children to ride a different bus without parental permission. We appreciate your help with keeping track of children's movements. ***If a new child shows up at your house unexpectedly, please call the school immediately or locate the child's parents.***

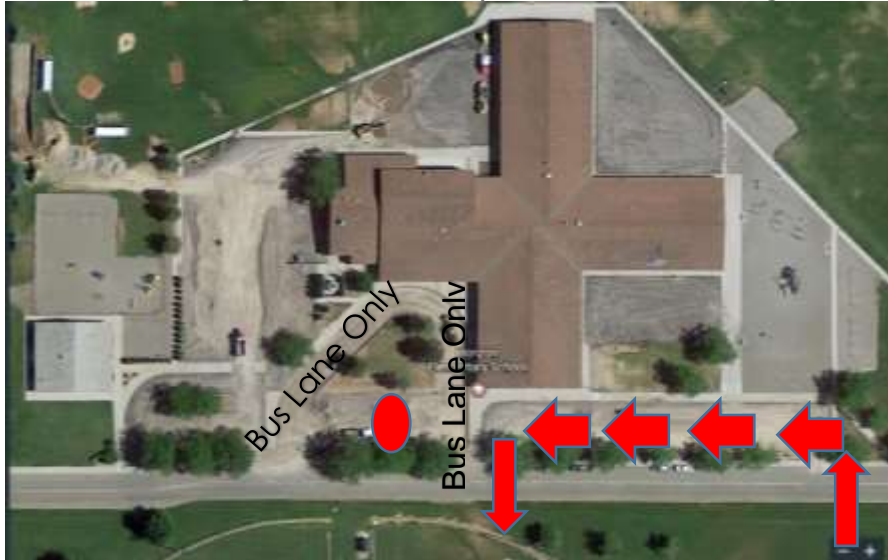
PLEASE NOTE

Drop-off and Parking Info

Safety is our #1 priority in our parking lot!

Your cooperation is both essential and appreciated to be efficient and safe.

Please note: At the beginning of October 2019, students will be dropped off in the drop-off line, but all students and guests will be required to enter through main office doors.



Parking Lot Driving Rules

1. 5 MPH Speed Limit!
 2. Be patient and courteous with fellow drivers and students
 3. Parents must walk to escort students to their car if car is not curbside
 4. Please report unsafe behavior
- **Students must be dropped off and picked up in the drop-off/wait line area ONLY**
 - Please refer to red arrows above for a map of the ONLY approved drop off and pick up area. All other areas are unsafe and should not be used.
 - If parking across the street from the school, please escort your child across the road.
 - Arrange to meet your child in the wait line areas. The parking area indicated by a red circle above is extremely dangerous and prohibited. *We have had several incidents where busses have nearly hit students crossing the road from this lot.*
 - **No parking allowed in the drop off / wait line areas.** This area is ONLY for drop off/pick up. If you need to leave your car or enter the building, please park in a parking space.
 - **Please do not triple park in the wait line area.** This prevents traffic from flowing appropriately, and presents a safety hazard for pedestrians and drivers. Please keep the left lane open.
 - **Use of the bus land during morning or after school is PROHIBITED.** Because there aren't buses for AM Kindergarten, this is the only time this lane can be used if for pickup.

STUDENT RULES OF CONDUCT ON SCHOOL BUSES

To reduce congestion before and after school, we encourage all students on a route to ride a bus.

Approved by the District Superintendent and North Side Bus, Co. Inc.

1. Student shall follow directions of the driver the first time given, and respect the rights and safety of others.
2. Student shall remain seated while the bus is moving.
3. Student shall observe good pedestrian practices.
4. Student shall not extend head, arms or objects out of the bus window, throw objects or eat and drink on the bus.
5. Student shall not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the bus.
6. Students shall not carry hazardous materials, nuisance items or animals onto the bus.
7. Students shall refrain from using cell phones while on the bus.
8. Students shall remain clothed at all times while on the bus.

The school bus is an extension of the classroom. Students shall exhibit appropriate classroom conduct at all times!

For a complete list of rules or any questions, please contact the driver or North Side Bus Company at @ 208-324-4426.

- ENFORCEMENT OF THESE RULES WILL BE BASED ON; JEROME JOINT SCHOOL DISTRICT NO. 261 NONINSTRUCTIONAL OPERATIONS POLICY

Students who choose not to follow the rules may lose their bus privileges. Bus citations may be issued on the bus or through the principal's office. This is a general list and major infractions may result in immediate bus suspension.

1st Citation- This requires parent/principal signature for student to ride the bus.

2nd Citation-This requires parent/principal signature for student to ride the bus.

3rd Citation- 3-day suspension from riding the bus and a parent/principal signature.

4th Citation- 5-day suspension from riding the bus and a parent/principal signature.

5th Citation-Permanent suspension for the student from riding the bus for the remainder of the year.

(LAST MINUTE) ALTERNATE TRANSPORTATION PLANS

If a child needs to be given a message concerning where they are to go after school, call before 2:30 p.m. A written note to the teacher in the morning is best.

EMERGENCY SCHOOL CLOSURE

Occasionally, we are forced to close school because of unforeseen circumstances. As sudden storm that threatens to close the roads, power outages, or maintenance problems are some of the reasons school could be closed. Parents will be given an emergency closure plan form to fill out and return to their child's teachers at the beginning of the school year.

In the event of school closure while school is in session, your child's teacher will consult the emergency closure plan that you have given them and help your child follow your plan. In most cases the school buses will transport those students who normally ride a bus home. A school official will contact local radio and television stations and request that they post a special "school closure" bulletin.

**Remember that we have several hundred children in our school and the phone system can not allow all of them to use the phone quickly, so we will follow the plans provided by parents in the fall!

In the event of school closure prior to school opening for that day, a school official will contact the local radio and television stations and request that a bulletin be broadcast to notify patrons that school will not be in session that day.



DISCIPLINE AND STUDENT MANAGEMENT

Discipline plans for individual classrooms will be sent home during the first week of school. Horizon Elementary school-wide discipline and student management goals include:

- To provide a safe, positive, and orderly environment for learning.
- To help students cooperate with others, and lead others positively.
- To help students learn self-management, and conflict resolution.
- To help students learn to respect others, their rights, and property of others.

The staff at Horizon Elementary will teach and practice positive behavioral expectations using the *The Leader in Me* paradigm with students daily. When misbehaviors or poor choices occur, the following management plan will be used to promote a safe learning environment for all students.

Minor Infractions

Minor infractions will be addressed by playground/classroom teachers. Teachers will call/send notes home as needed with loss of recess privilege(s). Multiple minor infractions may lead to office referral. Consequences for multiple minor infractions may include possible loss of recess privileges, completion of refocus form, and phone call/note home from office. Principal discretion to be used dependent upon situation.

Minor infractions may include inappropriate language/gestures, horseplay, open defiance, disrespect, non-compliance, lying, cheating, talking back or arguing, disruption, excessive talking, refusing to do work, tardiness, put-downs, running, yelling, poor sportsmanship, or possession of electronic toys/devices for non-instructional purposes.

Major Infractions

Major infractions will be addressed by the principal/assistant principal. Consequences for major incidents may include loss of recess privileges, in-school suspension, out-of-school suspension, completion of discipline referral, refocus form, phone call/note home from office, parent meetings, or implementation of behavior plans. Principal discretion to be used dependent upon situation.

Major infractions may include possession of alcohol, arson (possession of matches or a lighter, drugs (OTC or other, including vitamins), false alarm (intentionally pulling school fire alarm), firearms/guns (overheard talking about bringing guns or firearms), sexual battery (inappropriate grabbing or touching), threat (threat of violence or death threat), possession of tobacco, possession of weapons (including knives, toy guns, fireworks, etc.).

Note: Absolutely no weapons are allowed on school grounds. Weapons include all knives, firearms, pellet guns, cap guns, play guns, B.B. guns, bows and arrows, darts, brass knuckles, etc. The Jerome School District may expel students who have a dangerous weapon on campus or during the time they are using school transportation pursuant to Idaho Code 18-332d and the Gun Free School Act, as amended in Elementary and Secondary Education Act of 1965 (ESEA). Discipline will be administered according to Idaho Code Section 33-205, Part B of the Individuals with Disabilities Act (IDEA), and Section 504 of the Rehabilitation Act. A student may be recommended for expulsion for school threats or weapons possession. Any threat to the school can be prosecuted as a felony if weapons are found at school or at home.

Horizon Elementary Pledge

**I will safe, kind, responsible, and respectful.
I am a leader, and will maximize my potential.
I will make it a great day at
Horizon Elementary!**



ADDITIONAL INFORMATION

BICYCLES

Bicycles are to be placed in the bike racks. Children riding bicycles should have locks to prevent theft. The school cannot be responsible for lost, stolen, or damaged bicycles. Bicycles are not to be ridden on the school property. Students need to walk their bikes on the sidewalks and blacktop when on school grounds.

BIRTH CERTIFICATES AND IMMUNIZATION RECORDS

Idaho Code Section 33-512 requires that every child entering school shall show, by legal birth certificate, his/her age. We must contact the Department of Health and Welfare and local law enforcement when this law is violated. All students attending Idaho public schools must show proof of meeting the current immunization guidelines required by the State of Idaho, or complete a waiver.

BULLY PREVENTION PROGRAM/CONFLICT RESOLUTION

Horizon will continue to implement *Second Step and Kelso's Choice* this year as a conflict resolution program. This program helps young people learn a lifelong conflict resolution tool while instilling in them the belief that they are strong enough and smart enough to resolve their own minor problems. We are also implementing the Leader in Me habits to encourage our students to do the right thing and know where to go and who to talk to if there are any instances of bullying.

CYBERBULLYING

Cyberbullying will not be tolerated and discipline will be enforced if cyberbullying occurs. Cyberbullying is defined as the use of e-mail, instant messaging, chat rooms, pagers, cell phones, or other forms of information technology to deliberately harass, threaten, intimidate someone, or other hostile behavior by an individual or group. It may include such acts as making threats, sending provocative insults or racial or ethnic slurs, attempting to infect the victim's computer with a virus, or flooding an e-mail inbox with nonsense messages.

CHILD ABUSE/NEGLECT REPORTING REQUIREMENTS

Idaho Law (Section 16-1601 et. sep.) requires that any person having reason to believe a child has been abused, abandoned, or neglected report the allegations to either the Department of Health and Welfare or a law enforcement agency. The legal requirement for school personnel is limited to reporting only. They do not conduct any investigation into said allegations, that is the duty of the agencies previously mentioned.

DRESS AND GROOMING

Appropriate dress and good grooming habits are an integral part of a student's positive-self image. School is a child's work place and dress should be consistent with this idea. Clothing is expected to be safe. We ask that student's grooming be of such a nature that it will not be disruptive to the educational functions of the school.

Examples of prohibited attire are:

- a) Head dress (including hats, scarves, or bandanas)
- b) Chains, including wallet chains.
- c) Pants worn low on the hips causing the hem to drag the floor.
- d) Extremely wide pant legs.
- e) Clothing or accessories that advertises alcoholic beverages, illegal drugs, or any substance illegal to minors.
- f) Clothing that displays obscene or immoral pictures or statements.
- g) Spaghetti strap tops or overly revealing shirts or blouses. Shirts that show the midriff.
- h) Skirts, dresses, or shorts which are shorter than fingertip length when arms are held straight down child's side.
- i) Wheelies or Heelys (any shoes with wheels in them).

- j) Hair and face paint
- k) Shoes must be worn at all times

Students clothing should be conducive to the educational functions of the school. As good role models, we also encourage parents to consider their clothing to help support our educational goals when entering the school building.

If a student has not met school guidelines as decided by an administrator, parents will be asked to bring a change of clothing to school for the student. If the parent cannot be contacted, the office will provide clothing to meet expectations. As a general rule, the dress code is consistent with other schools in Jerome School District. Decisions of the building principal will prevail in case of a question.

FIELD TRIPS

Field trips to community agencies, businesses, or other locations can provide valuable information that coincides with a teacher's curricular goals and content standards. Teachers will inform parents of upcoming events and will send permission slips home. Students will not be permitted to leave school grounds or participate in a field trip without WRITTEN PERMISSION from the parents.

In order for students to be considered to be a part of the field trip, they must ride the bus to the activity. Parents may take your student home after the field trip as long as you check out or write a note stating you are taking your son/daughter home with you.

Only children in the class that are taking the trip are allowed to attend. Please find alternate plans for other children or siblings as they will not be allowed to attend field trips with parent volunteers.

HEAD LICE POLICY

"Head Lice is defined as a communicable disease, but a non-reportable disease. As a result, the Jerome School District is enforcing a "nit free" policy that indicates any student found to possess head lice or their "nits (eggs)" will be excluded from school until the situation is treated and the "nits" removed. This means that there are no nits (eggs) left on the hair shafts after shampooing with a pediculicide and removing the nits. Students are not allowed to be at school when head lice are discovered and are not allowed to return to school until they are nit free. Parents will need to follow the directions on the pediculicide shampoo and also do the appropriate after-care cleaning of nits from the hair.

Students returning to school with nits in the hair will be sent home repeatedly until the nits are gone. Students who are removed from school must be checked before re-entry to assure that all the nits and lice have been removed and the student has been treated. The parent must bring the student to school with proof of that treatment. The student will not remain home longer than 24 to 48 hours at the most for the shampooing and nit removal procedure to be completed. A time period longer than 48 hours will be reported to Health and Welfare as child neglect.

LOCKDOWN DRILLS

Horizon teachers will do age appropriate preparation of lockdown drills and they will be conducted quarterly. We will notify parents when drills will occur via Facebook and text messages.

LOST AND FOUND

Please label your child's property with his/her name. This applies specifically to lunch boxes, hats, coats, and gloves. If your child does lose something, there is an area designated for lost and found items in the hallway by the office. Please check this area regularly. Each year, clothing is sent to a charitable organization if left unclaimed for an extended period of time.

MEDICAL POLICY



School personnel cannot administer any type of over the counter medications, including Tylenol, aspirin, Neosporin, etc... without parent permission. The school does not provide these medications for students. For short term (10 days or less) over the counter or prescribed medicines, a parent must fill out a "Physicians Medication Orders for School Administration." All prescribed medication must be brought to the office in a container that includes a current prescription label or original over the counter packaging. Parents may request a duplicate bottle from the pharmacist to send to school. All short-term medications must have the prescription bottle or label telling the dosage. Verbal permission for medicine administration is not allowed.

Long-term medication must have a medication form signed by the DOCTOR AND PARENT to be administered throughout the year. Verbal permission is not acceptable.

Injury Treatment - Small injuries to students will be treated with soap, water, and a Band-Aid or an ice pack. Hydrogen Peroxide, Neosporin, etc. cannot be used to treat injuries. The school nurse or parents will be called if there is any question concerning the safety and welfare of the child.

PARENT-TEACHER CONFERENCES

Report cards are issued two times a year and progress reports are issued two times a year. Parent-Teacher conferences are scheduled for students at mid-term of the semester. However, we welcome conferences with parents any time during the year. We sincerely believe that open communications between parents, teachers, and children is essential to our common goal.

Parents who need to visit with the teacher are asked to call and make an appointment for before or after school. Please do not try to hold a parent-teacher conference immediately before school, after school, during the day, during an Open House, etc. Neither the parent nor the teacher can devote the time it requires for good communication and privacy for your student can be compromised.

COMMUNICATIONS

The staff and administrators make every effort to keep in close communication with our parents for the benefit of our students. As a result, you will receive regular written communications from the school informing you of various activities that affect your child. It will be most helpful if you ask your child on a regular basis if he/she has any "notes from school."

If you have a concern about a situation that happened at school, please call the school as soon as possible. We are happy to look into parental concerns and it is easier to do that on the day that a situation occurs.

RECESS POLICY

Please make sure children are dressed appropriately for the weather. Please do not send a note to school asking that a child stay indoors during recess unless it is absolutely necessary; if a child is well enough to come to school, he/she is usually well enough to go outside. (In case of extreme weather, it is our policy that all children stay indoors at recess time.) If parents choose to request that their child stay indoors from recess, they may do so for a maximum of three (3) consecutive days; in order for a child to stay indoors longer, the parents must provide a note from the child's doctor.

RELEASE OF STUDENT INFORMATION

The biological parents of our students are entitled to information regarding their children. The exception to that school policy would be if the legal system has issued an order, restricting that exchange of information. If there is such an order on your child/children, you will need to provide the school office with a copy of that order so that we may act accordingly. Information will be released to a third party only with written parental consent, or due to court order.

SCHOOL PARTIES & CONCERTS

Four special afternoons will be set aside for Halloween, Christmas, Valentine's Day, and "The End of the School Year" parties. Healthy snacks are encouraged! Please contact your child's teacher if you are interested in helping with these activities. For birthday parties, please let teachers know the approximate time of arrival. Teachers appreciate all of the help they can get.

We love to have our families enjoy the hard work our students put into music concerts, graduation, etc... We encourage you to invite grandmas, grandpas, and anyone important to our students. Pre-school children are welcome at Horizon concerts and awards assemblies. Please be courteous and honor our students by containing pre-school children in the audience area and turn cell phones off.

SKATEBOARDS, IN-LINE SKATES AND HEELYS

Skateboards, in-line skates and wheelies or heelys will not be allowed to be used on school property. For safety concerns, students should not use the skateboards or in-line skates on 10th Street between Fillmore St. and Tiger Drive.



TEACHER REQUESTS

We want to ensure each student has a personalized education experience and that families have an opportunity to participate in their child's educational experience. However, we hope you will trust us to select the most appropriate teacher for your student. We will not be taking teacher requests. For parents who have concerns about a specific teacher, please express your concern in writing by May 15. Please validate your concern with exact reasons as to how your child may be affected and be assured these concerns will be kept confidential. Hearsay will not be considered. Thank you for trusting us to make the best educational decisions for your child.



TOYS AND OTHER PERSONAL PROPERTY

Toys are not allowed at school and are disruptive to the educational process. The school will not be held responsible for lost or broken toys or other personal property. Toys that can be dangerous are also prohibited, i.e. darts, toy guns, toy knives, bows and arrows, etc. Horizon Elementary will not take responsibility for any electronic equipment including cell phones, iPods, hand held games, headphones, etc. The exception to this rule is students may bring sports balls from home to play with at recess. Please label your equipment.

VOLUNTEERS

If you are interested in volunteering in any area at school, please contact the office or your child's teacher. We appreciate and train our volunteers to help children. We require all volunteers and visitors check in with the office. If you volunteer on a weekly basis, please request a volunteer badge. For the safety of your younger children and for the best educational opportunity for our students, we ask that preschool children not be brought while you are doing volunteer work.



LeaderinMe.



Please read and review these with your student. Thank you!

Hallways

I will show respect for myself and others in the hallways by:

- 1) Walking
- 2) Using a quiet voice
- 3) Keeping candy and food out of the hallways
- 4) Having a hall pass with me

Lunchroom

I will show respect for myself and others in the lunchroom by:

- 1) Staying in my seat until it is time to go outside.
- 2) Keeping my hands to myself
- 3) Keeping food in the lunchroom (unless an adult has given me permission to take food out of the lunchroom).
- 4) Using a quiet voice
- 5) Exiting through the west doors by the drinking fountain
- 6) Using good table manners
- 7) Putting trays, utensils, and trash in the proper places
- 8) Using appropriate and kind language at all times



Bus and Wait Line

I will show respect for myself and others on my way to and from school by:

- 1) Waiting in the wait-line until my parents are able to pull up to the curb on the school side to pick me up
- 2) Walking on sidewalks and through the crosswalk. (No rollerblading, skateboarding or biking in these areas)
- 3) Walking my bike and skateboard between the school grounds and Fillmore/Tiger Road
- 4) Keeping my hands feet and objects to myself
- 5) Listening to the adults in charge

General Rules for School Grounds

I will show respect for myself and others while on school grounds by:

- 1) Leaving toys at home
- 2) Using good manners and sportsmanship when participating in games.
- 3) Letting an adult know when I have a problem with another student.
- 4) Respecting other people's property at all times.
- 5) Using appropriate and kind language at all times.

Classrooms

I will show respect for myself and others in classrooms by:

- 1) Following the classroom rules
- 2) Using a quiet voice
- 3) Listening to my teacher when he/she is talking
- 4) Keeping my hands/feet/objects to myself
- 5) Doing my best on every assignment

Library

I will show respect for myself and others in the library by:

- 1) Taking care of books and keeping them dry. (A large Ziploc bag will help protect the books).
- 2) Using a bookmark rather than turning down the corner of a page or placing the book open flat on it's face.
- 3) Keeping books out of the reach of babies and very young children.
- 4) Washing my hands before reading my book.

- 5) Turning pages carefully so they won't tear or wrinkle.
- 6) Reporting any damage to the librarian.
- 7) Using a quiet voice.
- 8) Using the check-in and check-out computers appropriately
- 9) Asking politely for help.
- 10) Returning books on time so that other students may enjoy them.

Bus Behavior

I will show respect for myself and others on the bus by:

- 1) Following directions the first time they are given.
- 2) Staying in my seat properly at all times.
- 3) Keeping my hands, feet, and objects to myself and inside the bus.
- 4) Use kind language and refraining from swearing, rude gestures, cruel teasing, or "put downs".
- 5) Using a quiet voice.
- 6) Not taking food or drinks on the bus.
- 7) Not taking other items that are not allowed at school on the bus.

Playground Rules- Please read and review these with your student.

Playground

I will show respect for myself and others on the playground by:

- 1) Have fun while engaging in positive activities
- 2) Keeping my hands, feet and objects to myself
- 3) Taking responsibility for my behavior
- 4) Not participating in hitting, throwing things, kicking, tackling, wrestling, fighting, play fighting or swearing.
- 5) Using equipment properly (sliding down slides on bottom only, not playing tag on equipment, sitting in swing while swinging and only getting out when swing is stopped).
- 6) Staying in the playground boundaries (get the help from an adult if a ball goes out of the boundaries)
- 7) Report to an adult and do not touch animals on the playground.
- 8) Using appropriate and kind language at all times.

Rocks

1. Rocks are not to be picked up, kicked, or thrown.

Swings

1. Wait in front of swings, identify the swing wanted and wait your turn.
2. Swing back and forth in a sitting position only.
3. Hold on with both hands, no jumping out while swing is moving.
4. Do not twist swings.
5. Only one person on a swing at a time.

Big Toys

- 1) Do not play tag on the toy.
- 2) Do not push and shove.
- 3) Do not jump off the toy.
- 4) When using slides and poles, only slide DOWN them.

Teeter Totter

- 1) Limit of 4 students at a time.
- 2) Students must be seated.
- 3) Keep hands and feet out from under the teeter totter.

Jump Ropes

- 1) Use ropes for jumping only.
- 2) Jump away from other games.

Football

- 1) Touch Football only, two hands below the waist. (Use a butterfly touch)
- 2) No pushing, shoving, tripping, dog piling or wrestling.

Soccer

- 1) No pushing, shoving, tripping, kicking or wrestling.

Games

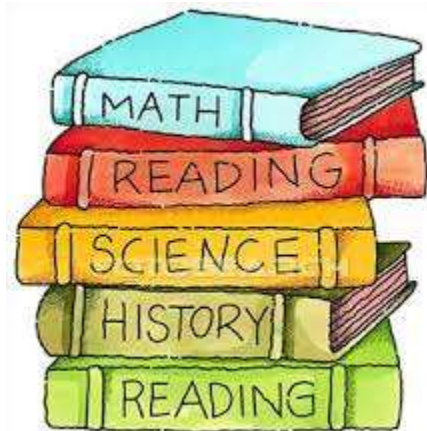
- 1) Allow anyone to play who wants to play.
- 2) Use balls and other equipment for their intended purpose.
- 3) Only tetherballs, four square balls and basketballs may be used on the blacktop. Other balls need to be used in the grass areas.
- 4) Do not chase balls that go over the fence or into the street. Tell the duty teacher and let them help you get the ball.

Slides

- 1) Slide down on bottom, feet first.
- 2) One person slides at a time.
- 3) Do not climb up the slide.
- 4) No rocks on the slide.

Winter Safety

- 1) Do not throw or kick snow or ice. Do not throw snowballs at people or objects.
- 2) Do not play "KING of the Hill"-no playing on snow hills.
- 3) Do not slide on the ice.
- 4) Do not destroy other's snow structures.
- 5) Do not stand in puddles or dripping water.



Horizon Elementary is a Title I School!



PARENTS!

DID YOU KNOW THAT YOUR SCHOOL HAS A TITLE I SCHOOLWIDE PROGRAM? A PROGRAM TO HELP STUDENTS LEARN!

What is Title I School wide?

A Title I School wide program allows funds from Title I, Part A of the Elementary & Secondary Education Act (ESEA), along with other Federal and non-Federal program funds and resources, to upgrade, reform, or improve teaching and learning in schools with the highest levels of poverty.

How was this school chosen to participate?

This school provides Title I assistance to all students, based on overall economic need.

Which students in the school participate in the Title I School wide program?

In a School wide program, identification of specific individual children is not required. Instead, at-risk groups within the whole school are identified for intervention. A school is ultimately responsible for the academic success of every member of its population.

How is a student chosen to participate?

All students may participate.

Student need is based on a variety of assessments, including the Idaho State Assessment Test (ISAT), and the Idaho Reading Indicator (IRI), to determine their level of proficiency.

How does the program work?

Title I, Resource, ELL teachers, Instructional Coaches, and paraprofessionals provide reading and/or math assistance. Paraprofessionals may work in the classrooms with small groups of students under the classroom teacher's direction. Some students may work in the Title I, Resource, or ELL room with a support teacher or paraprofessional on skills needed to bring them to grade level.

How does this benefit my student?

All students benefit from increased teaching manpower and small group instruction. Through the use of certified teachers and paraprofessionals, every student is targeted for Title I assistance and has the opportunity to receive intensive instruction. Students are accelerated so that they will be able to meet or exceed district and state standards.

What is a school-parent compact/partnership?

Under Title I federal law, all schools receiving Title I funds have developed a compact (a type of agreement) between the home and school where all parties agree to work together to provide the best possible education for their student.

From parent to parent:

The existence of the Title I School wide program in our schools provides valuable opportunities for our students. Title I is a federally funded program and there is a need for local oversight and parental input into how the program should operate. A yearly Parental Involvement Committee is organized to allow parents to have a voice in how the program works for their children. Please let your school know if you have an interest in serving on this committee. You are urged to find out more about Title I and to become involved in the education of your student.

Parent Involvement Policy for Horizon Elementary

The staff of Horizon Elementary believes a critical dimension of effective schooling is parental involvement. In order to promote parental involvement, the staff at Horizon Elementary will assist in the following ways:

Teacher Goals and Responsibilities

- Develop sound educational policies
- Implement research based programs
- Establish an effective evaluation process for those programs
- Establish clear, concise expected learning results
- Monitor results
- Provide high quality instruction and resources
- Provide timely information to parents and students

Distribution Information

- The Parent Involvement Policy for Horizon Elementary will be written in the student handbook as well as on the school web site. A copy of this policy will be included in the fall in one of the weekly notes sent home to students and families in both Spanish and English.
- Information related to school and parent programs, meetings and other activities will be communicated in both English and Spanish to parents through the weekly notes and invitations sent home with students.
- Classroom teachers will provide achievement test information during conferences, meetings and printed information will be sent home.
- The teacher-student-parent compact outlines how teachers, students and the parents will share in the responsibility for improved student achievement. This will be communicated to each school family at parent-teacher conferences and/or meet your teacher night.

Parent Participation

- Parents will receive materials and have opportunities to participate in Literacy and math nights planned throughout the year.
- Parents will have opportunities to participate in school decision making regarding the education of their children through our school improvement committee, the RTI process and parent-teacher conferences.
- Barriers to parental participation, e.g., transportation, childcare, etc., will be addressed based on individual needs and may be funded by Title 1.
- The school will provide opportunities for conferences, as requested by parents, to formulate suggestions and make decisions regarding the education of their children.
- Within established parameters, parents are encouraged to observe instruction and other school activities that involve his/her child.
- Parents are encouraged to volunteer and help at school in their child's classroom and to serve on the School Improvement Committee.

Meetings

- Parents will be informed at Meet Your Teacher Night of the school's participation in the Title 1 program, the requirements of the program and their right to be involved. An annual meeting to review Title I will also be held.
- Parent meetings and conferences will be held at various times to meet the needs of families. Interpreters will be provided as needed.

The school and family working together is a powerful force that can help students achieve the expected learning results of the school. We believe parental involvement has the greatest impact when parents, students and the school share responsibility for the growth and development of each student.

Memo Regarding Parent Right to Receive Teacher Information

Jerome School District
"Educating Today for Tomorrow's World"

125 4th Avenue West
Jerome, Idaho 83338

Phone: 208-324-2392



Fax: 208-324-7609

Dale Layne, Superintendent, layne@d261.k12.id.us

Dear Parent:

Federal law requires that each school district receiving Title 1 funds notify parents of each student attending any school receiving these funds that information regarding the professional qualifications of their child's classroom teacher(s) may be requested.

The Jerome School District schools receiving Federal Title I funds are: 1) Horizon Elementary School, 2) Jefferson Elementary School, 3) Summit Elementary School, and 4) Jerome Middle School. As a parent of a student attending a school receiving federal program funds, you have the right to know:

- Is my child's teacher licensed to teach the grades and subject(s) assigned?
- Is my child's teacher teaching with a provisional license, meaning the state has waived requirements for my child's teacher?
- What is the college major of my child's teacher?
- What degree or degrees does my child's teacher hold?
- If there are instructional aides working with my child, what are their qualifications?
- If my child is or will be taught for 4 or more consecutive weeks this year by a teacher who is not highly qualified, will I be notified in a timely manner?

Each school is to notify parents during registration at the beginning of the year and the Jerome School District will also post this "Parent Rights" information on the District Web site. To request the state qualifications for your child's teacher or instructional aide from the District Office, please contact Lorri Prescott at 324-2392 Ext: 1010.

Sincerely:



Dale Layne
Superintendent Jerome School District #261

NCLB 1111(h)(6)

About FERPA

[The Family Educational Rights and Privacy Act](#) (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest
- Other schools to which a student is transferring
- Specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for or on behalf of the school
- Accrediting organizations
- To comply with a judicial order or lawfully issued subpoena
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Student Directory Information

Public Disclosure of Student Directory Information – (For ALL Students Grades PreK-12)

In accordance with federal and state laws, the Jerome School District may release student directory information for various purposes. Student directory information is defined by the District's Board of Directors, and may include:

- Student name, address, and telephone number
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Honors, awards & degrees received
- School & grade level
- Previous educational agencies or institutions attended by the student
- Photographs, videos and other similar information

Public disclosure of student directory information may occur in many ways, such as:

- School yearbooks (including photos).
- Team rosters and class lists.
- Graduation, theater, athletic, and music programs.
- Video performances, school activities, and athletic events.
- Articles about school activities and athletic events.
- School honor roll, scholarships and other awards.
- Releases to media.

Release of Directory Information to the ARMED FORCES

The No Child Left Behind Act of 2001 (NCLB) and the National Defense Authorization Act for Fiscal Year 2002 both require high schools to provide military recruiters with access to directory-type information on secondary school students. Upon request, and after notifying parents, schools must release to military recruiters the name, address, and telephone numbers of high school juniors and seniors, unless the parent or eligible student has opted out of the release of this information to military recruiters. If you wish to opt out, you can obtain an "Opt-Out" form at the school office. This election is good for the remainder of the current school year.

Publishing of Pictures, Videos & Student Art/Work in Schools

Jerome School District likes to celebrate the achievements of our students and staff. Throughout the year district staff may take photographs of students and school activities. These photographs may appear in various District materials, including the District's website (www.jeromeschools.org), social media, newsletters, yearbooks, brochures, district calendar, etc. We, at times, may also publicize student work.

District Opt-Out Form

The [Family Educational Rights and Privacy Act](#) (FERPA) is a Federal law that protects the privacy of student education records. Parents and eligible students have a right to opt out of the inclusion of information about the student as directory information, photo/image, and student work. If you wish to opt out, you must obtain the ***Release of Student Information & Photo Release "Opt Out" Form*** from your school's main office and check the box(es) that are appropriate. This election is good for the remainder of the current school year. See Appendix for form.

**Joint Jerome School District #261
Parent/Student/Teacher Compact
2019-2020**

**Jerome School District's Mission Statement:
Educating Today for Tomorrow's World**

Jerome School District strives to provide each and every student with a free and appropriate education, and the parents are an integral component in that process. One portion of the Title 1 Program is the Parent/Student/Teacher Compact. The purpose of the compact is to involve teachers, parents and students together throughout the learning process, bringing awareness and consistency to the student's learning environment.

The faculty and staff at Jerome School District believe that all children can achieve academic success and grow to be productive citizens. Our school is a part of the Title 1 federal funding program to assist students who are struggling. The Jerome School District feels that the Parent/Student/Teacher Compact is important to learning. We are asking all of our parents, students and teachers to make this commitment. If your child is a specific participant in the Title 1 program, parents will be notified in addition to the compact.

As a Teacher, I will

- believe that each student can learn.
- provide meaningful and appropriate homework activities
- show respect for each child and his or her family.
- come to class prepared to teach.
- provide an environment that is conducive to learning.
- help each child grow to his or her fullest potential.
- enforce school and classroom rules fairly and consistently.
- maintain open lines of communication with student and his/her parents.
- seek ways to involve parents in the school program.
- demonstrate professional behavior and a positive attitude

As a Parent, I will

- see that my child attends regularly and on time.
- provide a home environment that encourages my child to learn.
- insist that all homework assignments are completed.
- communicate regularly with my child's teachers.
- support the school in developing positive behaviors.
- talk with my child about his/her school activities every day.
- encourage my child to read at home and to monitor his/her TV viewing.
- volunteer time at my child's school.
- show respect and support for my child, the teacher and the school.

As a Student, I will

- always try to do my best in my work and in my behavior.
- work cooperatively with my classmates.
- show respect for myself, my school and other people.
- obey the school and bus rules.
- take pride in my school.
- come to school prepared with my homework and my supplies.
- believe that I can and will learn.

At **Horizon Elementary School**, we are committed to working collaboratively to provide a quality learning environment in which all children can learn and develop to their maximum potential. To accomplish this, parents, teachers and students must work together to ensure that children are successful in school.

For more information, contact Wendy Ohlensehlen, Principal Horizon Elementary School, at 324-4841.

Parent Signature _____ Date _____

Teacher Signature _____

Student Signature _____

Parent Information Letter Internet and Electronic Mail

We are pleased to offer students of the Joint Jerome School District access to the district computer network for electronic mail and the Internet. Access to e-mail and the Internet will enable students to explore thousands of libraries, databases, and the bulletin boards while exchanging messages with the Internet users throughout the world. Our intent is to further educational opportunities for our students and prepare them for a technology that is rapidly expanding. The Jerome School District #261 will make every effort to monitor the student's access to the Internet which will include supervision by classroom teachers when students are on the Internet and periodic checks by Network Administrators. In addition, we have software 'gatekeepers' within the network that prevent access to questionable sites on the Internet. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. Despite our efforts to monitor Internet access, students may find ways to access unacceptable materials.

We believe the benefits to students from access to the Internet, in the form of information and opportunities for collaboration, exceed any disadvantages. Ultimately, it is the parent and guardian's responsibility to set and convey the standards that their children should follow when using media and information sources. Therefore, we support and respect each family's right to decide whether or not to allow for Internet access for your child.

Access to the Internet entails responsibility on the student's part and failure to comply with district standards for good behavior on school computer networks will result in loss of their network privileges. Access is a privilege-not a right!

The district standards forbid the following:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems or computer networks
- Violating copyright laws
- Using another individual's password
- Trespassing in another person's folder, work or file directory
- Accessing known sources of questionable or offensive nature

Unless you as the parent or guardian indicate otherwise, your child will be allowed use of networked computers that have access to the Internet and e-mail. It is understood that individuals and families may be held liable for violations of school district standards for internet use. In addition, it is understood that some materials on the Internet may be objectionable, but parents accept the responsibility for guidance of their children for appropriate Internet use. If you disagree, then it is understood that your child will be restricted to non-networked computer usage only.

If you do not want your child to have networked computer usage, please sign and date this section, detach and return to your child's school.

Child's name _____ **Teacher** _____

Parent Signature _____ **Date** _____

Release of Student Information & Photo Release "Opt Out" Form

Joint Jerome School District #261
125 4th Avenue West
Jerome, Idaho 83338
Phone: (208)324-3292 – Fax: (208)324-7609

*This form should be filled out **ANNUALLY** and kept on file with the child's school
ONLY IF PARENTS CHOOSE AN OPT-OUT OPTION.*

Student's Name: _____ **Grade:** _____

School: _____ **School Year:** _____

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. Parents and eligible students have a right to opt out of the inclusion of information about the student as directory information, photo/image, and student work. If you wish to opt out, you must check the box(es) below and return this form to the main office of your child's school. This election is good for the remainder of the current school year.

Parent, please check all that apply:

- Please do not include my student's information in the following publications that may be released without my consent including (check all that apply):
 - Facebook, Instagram, or other social media
 - Yearbooks
 - School Newsletters
 - Online Newspaper
 - Brochures
 - Awards

- Please do not publish my student's photo/image and student work without my consent*.

Parent/Guardian's Name (Please Print)

Date:

Parent/Guardian's Signature

*Complete FERPA information is provided on the district's website at www.jeromeschools.org.