

## **Public Notice for Destruction of School Records**

According to school board policy, The Jerome Jt. School District #261 hereby gives notice that special education records are no longer needed to provide educational services to individuals with disabilities who were enrolled in the district as a student between the school years of 2008 and 2014. The district will destroy these special education records (by shredding them) April 15, 2020. Destruction of these records is the best protection against improper and unauthorized disclosure.

Please be aware that if you have special education records on file with the school district, these records may be needed for social security benefits or for other purposes in the future. If you wish to review the file or keep the file for your own records, please make a request in writing with current contact information to the Jerome Jt. School District #261 Special Education Administration Office, 125 4<sup>th</sup> Avenue West, Jerome, Idaho 83338, 208-324-2392, no later than April 13, 2020. This will give time to pull the file and respond back to the person requesting the file to set up an appointment to review or pick up the file. Photo Identification will be required to view or obtain records.